

## **Instructions for submitting an application for the on-campus post-doctoral researcher support program in the first half of the 2022 academic year**

1. Application deadline: Friday, February 4, 2021, by 12:00 (application via e-mail). The time that the person in charge receives the email will be counted as a part of the deadline

※ To comply with COVID-19 preventive measures, applications will be accepted only via e-mail.

2. Method of application: The application and submission documents in the attached file must be sent to the e-mail address of the person in charge (khb0122@yonsei.ac.kr).

3. Required documents (see attachment): Submit files via e-mail.

A. Application [form 1] – After filling out and affixing/signing it, send via e-mail.

B. Letter of recommendation (from recommending professor) [form 2] – After filling out and affixing/signing it, send via e-mail.

C. Letter of confirmation [form 3] – After filling out and affixing/signing it, send via e-mail.

D. Research plan [form 4] – After filling out and affixing/signing it, send via e-mail.

E. List of representative papers [form 5] and proof documents (first pages of relevant papers)

F. Doctoral degree diploma (or certificate of doctoral degree)

G. Curriculum vitae

4. Matters to be considered

A. Only one postdoctoral researcher can be recommended by each full-time faculty member.

B. Students expecting to receive their doctorates by February 2022 must submit the certificate of expected doctorate.

※ A graduate after March 2022 may apply in the second half of the 2022 academic year.

C. Only full-time faculty members belonging to Shinchon Campus can offer recommendations. (Excluding Shinchon Medical Center and Mirae Campus)

D. The start date of the research (project) must be during the first half of 2022 (from March 1,

2022, to August 31, 2022).

E. For more information, such as submission of deliverables, please refer to the information below.

### **On-campus post-doctoral researcher support program**

#### **1. Purpose**

The university seeks to strengthen its international competitiveness in academic research and secure its own professional research personnel by attracting outstanding researchers from and outside the country.

#### **2. Recipients of support**

A. Area of support: All academic fields of Shinchon/International Campus (medical school, dental school, and nursing school are excluded from support)

B. Recipient of support: An applicant recommended by a full-time professor from Shinchon or International Campus (excluding persons in employment contracts with other institutions, such as full-time university professors and full-time researchers from the National Research Foundation of Korea)

#### **C. Restrictions**

Post-doctoral researchers who receive labor cost support from other programs, such as BK21 Plus, General Researcher Support Program-Research Fellow, and Academic Next Generation Training Program (post-doctoral domestic training, support for part-time instructors, academic research professors), or from programs to attract high-quality overseas new researchers, cannot apply to the on-campus post-doctoral researcher support program.

※ Labor cost support must not overlap. However, individuals who fail in an off-campus support program are encouraged to apply

### 3. Details of support and period

#### A. Labor cost (salary and severance pay)

1) Shinchon (science and engineering): Up to 14 million won are provided by the Research Institute/Industry-Academic Cooperation Foundation; more than 100% matching of recommending professors is required.

Example) Annual salary of 28 million won – Recommending professors and research centers will pay 14 million won each.

Annual salary of 20 million won – Recommending professors and research centers will pay 10 million won each.

Annual salary of 30 million won – Recommending professors will pay 16 million won, and research institutes will pay 14 million won.

2) Shinchon (humanities and social sciences): Up to 12 million won are provided by the Research Institute/Industry-Academic Cooperation Foundation; more than 50% matching of recommending professors is required.

Example) Annual salary of 18 million won – Recommending professors will pay 6 million won, and research institutes will pay 12 million won.

Annual salary of 20 million won – Recommending professors will pay 8 million won, and research institutes will pay 12 million won.

B. The portion of institutional contributions for four major insurances (National Health Insurance, National Pension, Employment Insurance, and Worker's Compensation Insurance) will be fully funded (other than salary).

※ However, to prevent overlap of support with other projects, it will not be granted in the

case where the portion of the institutional contributions are paid from the project of the supervising professor who recommends.

C. Support period: six months or one year

However, the maximum support period for one post-doc is two years.

(At the end of the application period, re-application must be submitted following the same procedure as that of new applicants.)

#### 4. Selection and evaluation

##### A. Step 1: evaluation on requirements

- Evaluation method: review of whether the eligibility requirements for application are met according to the application guide

##### B. Step 2: Comprehensive evaluation

###### 1) Composition of evaluation committee

2) Evaluation method: Evaluation of the research achievements of the recommending professor and the research achievements/plan of the researcher, and other qualitative evaluations.

#### 5. Support fund delivery and management

##### A. Support fund

1) In cases where the recommending professor's contribution is supported from the labor cost of the researcher in other research projects

- Support monthly salary is allotted towards the support fund portion for the research center.

※Projects are eligible only if they can be found in the research management system (RMS2), and only if the recommending professor is the principal investigator.

2) In the case of depositing the full amount of the recommending professor's contribution into an industry-academic research fund account at the beginning of the project

- Support monthly salary is allotted towards the total annual salary that combines the

research center support fund with the recommending professor's contribution.

B. Salary (one-year basis): The total labor cost allotted must be divided 1/13, and that amount must be paid on the first day of every month.

C. Severance pay:

In the case of working for one year, the remaining 1/13 must be paid as severance pay.

(However, severance pay will not be paid if the employment ends within one year.)

D. The remaining budget must be collected if employment is terminated early or the project is discontinued (The balance of the matching amount deposited must be refunded after deducting severance pay.)

## 6. Report on research results

### A. Submission period

1) The report must be submitted immediately at the end of the project period, and the published research paper must be submitted (participation as the first author or correspondence author is required, and acknowledgement must be included).

2) If it is necessary to extend the submission period, such a request must be made at the time of submitting the report on research results (the paper must be submitted first during drafting and evaluation).

### B. Documents to be submitted

1) one report on research results (separate form)

2) one supervising professor's evaluation paper with regard to the report on research results (separate form)

3) one paper published in the relevant journal [science and engineering: SCI-class journal (including SCOPUS) / humanities and science: publication by National Research Foundation

of Korea]

C. Submission deadline

1) Report on research results and supervising professor's evaluation paper: within two weeks from the project completion date

2) Deliverables (paper): within one year of project completion

※ In the case of termination of the project before the scheduled end date (due to retirement, participation in other projects, etc.), the report on results (submission of the deliverables) is mandatory. The deadline starts from the date of termination.

D. Restrictions: If a paper is not published in a journal corresponding to each discipline, on-campus post-doctoral researchers support project and on-campus research promotion projects are restricted for three years.

E. Inclusion of research results: In all research results, the following phrases (acknowledgment) must be included.

1) Korean version's example: "This work was supported (in part) by the Yonsei University Research Fund (Post Doc. Researcher Supporting Program) of 2022 (project no.: 2022-12-0000)."

2) English version's example: "This work was supported (in part) by the Yonsei University Research Fund (Post Doc. Researcher Supporting Program) of 2022 (project no.: 2022-12-0000)."

3) Example for other foreign language versions: The phrase corresponding to (1) above in the relevant language must be included. End